

## Factsheet

### Program for technician in financial market operations with Federal Diploma (FMT)

The core knowledge program covers the basic knowledge required, namely the role and organization of financial market institutions, trade and post-trade functions, the custodian activities and an overview of the financial market instruments.

#### Target audience

The program is aimed at operations professionals in middle and back office, accounting, internal and external audit, risk management/control and IT in banks, insurance companies, with outsourcing partners or providers of IT services.

#### Content

Role and organization of the financial institutes

- Organization of capital markets and financial institutions
- Practicing as a provider of financial services

Trade and post-trade functions

- Dealing and Billing
- Stamp duty
- Clearing and settlement
- Reconciliation

Custodian activities

- Asset servicing
- Payment function
- Accounting
- Corporate actions
- Performance reporting
- Securities lending and borrowing
- Repo and reverse repo
- Collateral Management
- Financial Messaging Systems
- Swiss withholding tax, Tax recovery process
- FATCA

Financial instruments

- Money market instruments
- Bonds and Shares
- Forwards, Futures, Options
- Funds
- Structured products

#### Admission

The program is conceived as in-service training. The diplomas are only issued if the number of years of professional experience, as shown below, has been satisfied:

Apprenticeship/Swiss Matura	3 years
Degree University of sciences	2 years
University degree (Master)	1 year

#### Format

Teaching (presential or via zoom) or distance-learning

Teaching: 6-8 lessons twice per week, starting at 16.30

#### Start and Duration

Start in January (distance-learning any time)

Duration is approximately 5 months. The study time is 280-380 hours, depending on the students' previous knowledge and corresponding to around 16 hours per week. In the classroom teaching format, around 80 hours of the total effort are teaching lessons.

#### Examination

Format two exams, one multiple-choice and one open questions

Dates June, November

#### Certification and recognition

Federal Diploma for technician in financial market operations (FMT)

«The program provided me a comprehensive understanding and detailed knowledge of the post trading activities related to the financial instruments used.»

#### Venues

In-class teaching Zurich, Geneva

Examination Zurich, Geneva

#### Languages

In-class teaching German (Zurich), French (Geneva)

Study material English

Examination German, French, English, Italian

#### Costs

In class teaching CHF 5'400 (presence/via zoom)

Distance-learning CHF 4'600

Examination costs CHF 1'300

Students are entitled to reclaim 50% of the training expenses from the Swiss Confederation (conditions see [www.seri.admin.ch](http://www.seri.admin.ch)). The examination costs of CHF 1'300 are not subject to the refund.

#### Optional preparatory courses

Accounting (CHF 480) and mathematics (CHF 1'090) in Dec/Jan, recommended for candidates without thorough previous knowledge.

#### For more information and any further questions

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