



Certification

EFFAS Certified ESG Analyst®



EFFAS® Certified Environmental
Social and Governance Analyst

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1. Certified ESG Analyst®

To gain the title Certified Environmental, Social and Governance Analyst awarded by EFFAS, candidates must complete the full CESGA programme and demonstrate they have gained sufficient knowledge by passing the CESGA Common Exam or an equivalent accredited NMS exam based on the CESGA Examination Syllabus.

EFFAS allows and strongly encourages the designation Holders to include the title “CESGA” after their names on their business cards.

2. The CESGA Common Exam

Candidates eligible to take the CESGA Common Exam are those completing the full Certified ESG Analyst® programme.

The exam covers the complete CESGA Examination Syllabus and has a duration of 150 minutes with the following two-part structure:

- 20 Multiple Choice Questions (50%)
- 1 Practical Case Study with 9 open questions (50%)

To pass the examination, students must demonstrate their knowledge by gaining more than 50% of the 120 examination points and in each part have more than 30% of the answers correct.

3. Examination venue & date

EFFAS offers four CESGA Common Exam sessions a year. The dates for 2022 are:

- 18th March 2022
- 3rd June 2022
- 9th September 2022
- 2nd December 2022

EFFAS is the host of the online exam. To learn more about the requirements to take the online exam please read the CESGA Online Exam guide EFFAS developed for this purpose.

The presential exams will be hosted upon availability by EFFAS National Members Societies (NMS) and Training Partners in local venues that may vary from session to session. Please note that due to the continuously developing Covid-19 pandemic, EFFAS cannot guarantee that the presential exam venues available when you purchase the Certified ESG Analyst® Programme, or an exam right will be available on your chosen exam date. EFFAS will keep candidates informed via EFFAS Academy or the corresponding National Member Society of any changes and where necessary offer alternative options such as online examination or postponement.

EFFAS is not responsible for any costs such as travel and accommodation costs, that may be incurred by candidates in the event of an exam venue not being available.

4. Result announcement

EFFAS or the local NMS will disclose the examination results to the candidates at the latest between 6 to 8 weeks after the examination date.

The qualification results granted by EFFAS will be **SUITABLE** or **NOT SUITABLE** and the results are not open to appeal. **EFFAS as awarding body does NOT accept requests by candidates to review the examination paper, nor does it provide detailed information on scores and/or percentage of correct answers / failures in the corresponding examination to the candidate.**

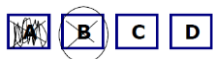
5. Examination Rules

Presential Exam

1. Candidates must identify themselves, using a valid passport or photo ID card, when receiving the examination papers from the exam invigilator.
2. The examination has a duration of 150 minutes.
3. Mobile telephones must be turned off and not used at any time during the examination.
4. Candidates must arrive at the examination room at the hour indicated by the examination host to sign in. Candidates arriving later than the starting time will not be admitted to the examination room. Candidates must not leave the examination room during the first 30 minutes of the examination, and if they were to do so the exam for the candidate will be deemed to have concluded.
5. Questions should be answered with a ballpoint pen or pen using permanent ink. Pencils are not allowed.
6. The exam structure is as follows:

20 Multiple Choice Questions (50%): with a maximum of 4 possible answers of which only one is correct. The candidate must choose one option (if no other indication is given). The point value for every question can be seen at the top of the question. Choosing a wrong answer will subtract points earned from your correct answers; not answering a question will neither subtract nor earn points. All answers should be clearly visible on the EFFAS answer template provided. The correct answer will be marked with an X. If you would like to change an already selected answer, please cancel it by filling out the answer box, and then choose your new option by crossing out and circling the answer box.

Example:



One Case Study with 9 open questions (50%): the answers must be written in the EFFAS booklet provided.

8. Candidates are not allowed to engage in any kind of communication with other candidates during the examination. This will result in immediate disqualification from the examination.

9. The examination invigilator does not need to have any proven expertise or ESG knowledge, so doubts will be limited only to typographical aspects of the examinations.

10. Upon completion of the examination, the candidate must hand in all materials provided – i.e. examination paper, answer template & answer sheet. The candidate will provide the examination invigilator with all the documents in the envelope provided and will then seal and sign the envelope, and sign the attendance list. Please check that your name is correctly written on the EFFAS answer template and the answer sheet.

11. Candidates are advised to use the restroom before the examination. However, any candidate needing the restroom during the examination must notify the invigilator first, leave all examination materials on his/her desk and be no longer than 3 minutes.

Online Exam

1. Candidates must read the CESGA online exam guide, complete the compatibility check before the exam and participate in the 5-minute mock exam.

2. Candidates must identify themselves, using a valid passport or photo ID card, following the online proctor's instructions on the agreed date and time.

3. Candidates must be alone in the room during the complete examination period. Their desk must be clear except for their computer and its peripherals. No printed materials are allowed, nor can the candidate take notes on paper.

4. Mobile telephones and or any other electronic device different to the one used for the exam are not allowed. The use of headphones is prohibited.

5. The examination has a duration of 150 minutes, and the time counter starts when the proctor gives the candidate access to the exam. Candidates are free to allocate their exam time to the different sections as they choose.

6. The exam structure is as follows:

20 Multiple Choice Questions (50%): with a maximum of 4 possible answers of which only one is correct. The candidate must choose one option (if no other indication is given). The point value for every question can be seen at the end of the question. Choosing a wrong answer will subtract points earned from your correct answers; not answering a question will neither subtract nor earn points.

One Case Study with 9 open questions (50%): the answers must be typed into the corresponding answer box. There is no copy/paste function, nor a highlight function.

7. Candidates are not allowed to engage in any kind of communication through any means with external parties during the examination. This will result in immediate disqualification from the examination.

9. The proctor does not have nor needs to have any proven ESG expertise or knowledge.

10. Upon completion of the examination, the candidate has to click end exam or press F5. The system will end the exam when the 150-minute exam time is over and the exam will be submitted automatically. There is no need of further action.

11. Candidates are advised to use the restroom before the examination. Candidates who leave their desk during the exam time will be disqualified.

12. In case of a technical difficulty during the exam immediately contact the Mercer Mettl hotline.